

OGUN STATE GOVERNMENT, NIGERIA
OGUN STATE ECONOMIC TRANSFORMATION PROJECT (OGSTEP)

CONSULTANCY TO SUPPORT AND PROVIDE TECHNICAL ASSISTANCE FOR THE PROJECT ON
AGRICULTURE FRILIA

I. POSITION INFORMATION	
Project Title:	CONSULTANCY TO SUPPORT AND PROVIDE TECHNICAL ASSISTANCE FOR THE PROJECT ON AGRICULTURE FRILIA
Reference No.	OG/CS/AGR/05/2021
Job Title:	FRILIA Firm Consultant
Reports to:	The Project Manager Agriculture
Duration of assignment:	6 Months
Duty Station:	Ogun State

II. BACKGROUND INFORMATION
<p>The Ogun State Government through the Federal Government of Nigeria has received a credit from the International Development Association (hereinafter referred to as IDA) Bank towards the financing of the OGUN STATE ECONOMIC TRANSFORMATION PROJECT (OGSTEP). The Project Implementation Unit of OGSTEP intends to apply part of the proceeds of this credit to payments under contracts for the Consultancy Services: –</p> <p>The OGSTEP is in line with the Ogun State Development Plan 2017-2030 (SDP) reform agenda to accelerate strategic reforms and foster public investment to enable greater private sector participation in the State's economy which is organized around five cardinal programs covering agricultural production and industrialization, infrastructure and rural development, education, health, and affordable housing and urban renewal.</p> <p>The OGSTEP Agriculture component seeks to help address key constraints to increased private sector investment in agriculture. The Agriculture component will support three types of activities: First, support the development and implementation of the international best practice Framework for Responsible and Inclusive Land-Intensive Agricultural Investments (FRILIA) in Ogun State; Second, foster the engagement of Value Chain Development Firms (VCDFs), and finally, develop critical infrastructure to strengthen market linkages to production areas where value chain development alliances are being promoted.</p> <p>The project will promote farming operations in the following priority value chains: 1. Food</p>

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Crops, 2. Aquaculture 3. Livestock 4. Horticulture & Fiber.

Generally, availability and access to land is critical for Agricultural activities. Current land administration challenges, including processes for acquiring and distributing land for private investment and registration systems, undermine investment opportunities and thus key policy objectives in Ogun State. These challenges and solutions have been identified by joint Ogun State and World Bank assessments in 2017 and 2018. The World Bank supported-project will assist Ogun State to meet policy objectives, including in the agricultural sector. The project commenced in March, 2021.

The Joint Ogun and World Bank assessments have identified several entry points for addressing land challenges in OGSTEP, and supporting government's objectives, including:

1. Support the development and piloting of a Framework for Responsible and Inclusive Land Intensive Agricultural Investments (FRILIA). This will help bring Ogun State into closer alignment with international best practices, help attract responsible investors and enhance opportunities for productive alliances between commercial investors and smallholder and medium-scale producers.
2. Support the establishment and operationalisation of a land management agency to gather data, introduce international standards, and guide the development and implementation of FRILIA.
3. Support cross-agency inventory and data management for acquired state land.
4. Support an analysis of the planned GIS/land records management system to determine utility, opportunities for upgrading and inter-operability, and to better meet State needs.

Based on the afore-mentioned, it is therefore important that as part of efforts towards project implementation, (including front end activities, pre-implementation activities etc.) a FRILIA Consulting Firm is required to support the activities for the development and implementation of the Pilot Phase.

III. OBJECTIVE

The Consultancy Firm will assist the state in the pilot phase of operationalisation of FRILIA. This phase exercise is to unbundle the core thematic areas of FRILIA and prepare necessary

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toolkits and strategies that would ensure seamless implementation.

Key activities to be completed by the firm include:

Task 1: Development of key toolkits to aid the implementation of FRILIA and engagement with key communities and other stakeholders

Task 2: Capacity building and training of key government agencies on FRILIA

IV. SCOPE OF WORK

Task 1: Development of toolkits to aid the implementation of FRILIA principles

The service provider shall work with necessary stakeholders to further analyse the principles and develop all the specified toolkits necessary to implement it. The firm shall also be responsible for ensuring all toolkits developed align with existing stakeholder engagement framework, grievance redressal system, environmental and social risk management requirements for adherence to the environmental and social related *FRILIA Principles*, including the open governance system of Ogun State.

The toolkits to be developed include:

- i.** Templates for the valuation and compensation component impacted assets because of FRILIA implementation:
 - Review Ogun state existing valuation rates and recommend an updated valuation rate that is in line with current market realities.
 - Development of Valuation report template and propose a methodology for asset inventory on smallholder farms. This will include the process for enumeration of assets, methodology and data management.
 - Develop a compensation framework: This will include the development of an eligibility framework that shows the eligible persons, category of losses, types of losses and compensations payable based on FRILIA and in line with Nigerian enactments and other international best practices. The consultant will also develop sample compensation sign-off sheets to be used by the State government and investors.
- ii.** Land Access, Easement and Involuntary Resettlement Management Strategies and toolkits and templates towards ensuring that land acquired by project under FRILIA

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follow international best practices, in area of sustainable and adequate management of involuntary resettlement, seamless transfer of livelihoods towards livelihoods restoration and improvements as detailed in the Ogun SESA.

iii. Development of Stakeholder Engagement Plan

- Desk review of the stakeholder engagement architecture developed for the Ogun State Economic Transformation Program for state-wide operations.
- The Consultant would be required to develop survey tools and engagement protocols tailored to land use management under FRILIA and in line with international best practices. The Consultant must obtain informed consent in stakeholder engagement and consultation as outlined in the World Bank Safeguard policies in the development of the toolkits.
- Working with all necessary stakeholders, the Consultant will develop a Stakeholder Engagement Plan template and a communication strategy for FRILIA implementation. Special emphasis should be on directly impacted entities, gender issues, Sexual Exploitation and Abuse/Sexual Harassment (SEA/SH), Fragility, Conflict and Violence (FCV) and Social Conflicts.
- The Consultant will engage with key communities and other stakeholders to ensure their inputs are incorporated in the development of the toolkits.

iv. Development of templates for Global Memorandum of Understanding (GMOU) for communities, investors, Government, and other development partners:

v. Review existing Environmental & Social (E&S) risk management systems/requirements and developing E&S risk management toolkits to improve Environmental and Social Due Diligence carried out on behalf of the Ogun State Government. The toolkits should align with the following thematic areas to achieve environmental and social sustainability:

- a. Understanding the Environmental and Social Due Diligence for a development project
- b. Conducting baseline and impact analyses of projects
- c. Managing project impacts in line with best practice requirements
- d. Monitoring and evaluation of environmental and social risks and impacts on development projects.

vi. Development of Grievance Redress Mechanism Toolkits tailored towards FRILIA-

- Development of grievance redress procedure
- Grievance forms, logbooks, and reporting template

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- Design Institutional framework for grievance management based on FRILIA
- vii.** Development of framework for Community Needs Assessment and Development Plans.
- viii.** Development of out-grower model and food security plan
 - Design out-grower model for FRILIA - The Consultant will be responsible for the development of an out-grower model / framework which would serve as the template for the implementation of FRILIA projects, and to be subjected to further modification after the pilot phase. The template shall emphasize the role and the importance of the out-growers in the wider Ogun State Economic Transformation Program and FRILIA.
 - Investors Out-growers Plan – The Consultant shall be responsible for developing a template that can be adopted by investors to integrate smallholder farmers into their production line.
 - Development of Food Security Plan for out-grower communities - The Consultant shall be responsible for developing a strategy to ensure that communities involved in the out-growers program have access to adequate and nutritious food year-round.

Task 2: Capacity building and training of key Government agencies on FRILIA

- ix.** Training of Project key implementers at the State and Local Government levels on the application and management of the developed toolkits and templates. At a minimum, the consultant needs to train key MDAs such as the Ogun State Economic Transformation Program; Ogun State Investment Promotion Agency (OgunInvest); Ogun State Bureau of Lands and Survey (BLS); Ogun State Environmental Protection Authority (OGEPA); Ministries of Agriculture (LMU), Environment, Women Affairs, Finance and Justice; including other agencies deemed relevant, following the stakeholder mapping exercise.
 - a. Training and capacity support program should focus on the core FRILIA principles in relations to the four pillars of the framework and the tools designed for the unbundling to ensure that the stakeholders understand the tools in the light of the targeted aim of the principles.
 - b. The training should also be used as an avenue to entrench the new bill/law on land use as it affects FRILIA, emphasizing the role of each of the agencies and

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- the implications based on the new legal provisions.
- c. All other training requirement in relations to the subject as recommended by the OGSTEP PSC/PIU
- x. Development of a checklist and Pilot Phase completion report to ensure all the required toolkits are in place ahead of the larger implementation.

V. PROFILE OF THE CONSULTANCY FIRM

The Consultancy Firm must be a multidisciplinary team made up of a Principal Consultant who leads the team, and other Senior Consultants with Specialties and relevant Experience in each FRILIA practice area.

Key Consultants and Technical Resources

Lead Consultant	Minimum of Masters' degree in any of the following: Sustainable Development, Sociology, Law, Agriculture, Economics, Estate Management, Environmental/Natural Resources Management or Urban and Regional Planning.
Experience:	<ol style="list-style-type: none"> 1) A minimum of 20 years' experience in areas such as land access, land easement and involuntary resettlement; multiple stakeholder engagement; grievance management, conflict resolution; livelihoods restoration and improvement, food security and participatory development. 2) He/She should possess extensive experience in establishing sustainable projects across Africa, essentially in agriculture and /or other land-based investment activities. 3) Essentially, the skill sets must include extensive knowledge and experience of international best practices in environmental and social sustainability. 4) Have working knowledge of international best practices in sustainable land use, administration, and planning, preferably in line with IFC PS5, WB ESS5, EBRD PR5 or EPs5 and requisite local and national laws across Africa.

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	<ol style="list-style-type: none"> 5) Working knowledge of national policies as it relates to the specialist areas represented. 6) Demonstrated experience and excellent knowledge of the World Bank Environmental and Social safeguard policies especially with land acquisition and involuntary resettlement such as the IFC PS or the FAO VGGT and CFS RAI; 7) Excellent knowledge of the Nigerian Land Use Act 2004 and the State regulations related to land administration and management. 8) Experience in similar solution for an international development project will be an advantage; 9) Experience in working with a wide range of individuals in Government, private sector, civil society, rural and community development associations etc. 10) Mandatory evidence of successful completion of similar exercise(s) in the past
<p>Other Consultants / Technical Resources</p>	<ol style="list-style-type: none"> 1. Minimum of master's degree in relevant fields related to each of the core areas on the scope of the assignment. 2. Minimum of 10 years working experience in the core areas of the scope of work as Senior Consultants 3. Working knowledge of national policies as it relates to the specialist areas represented <p>The Consultant / Technical Resources to be engaged are expected to have;</p> <ol style="list-style-type: none"> 1. Demonstrated experience and excellent knowledge of the World Bank Environmental and Social Safeguard Policies especially with land acquisition and involuntary resettlement such as the IFC PS or the FAO VGGT and CFS RAI. 2. Excellent knowledge of the Nigerian Land Use Act 2004 and other State regulations related to land administration and management. 3. Experience of the last 5 years to include core responsibilities in

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	<p>developing policies, templates, and toolkits in the core areas above, related to sustainable land use.</p> <ol style="list-style-type: none"> 4. Demonstrated expertise in all the core areas under the scope of work. 5. Experience working with Government agencies in African settings, especially Nigeria. 6. Demonstrated experience in carrying out stakeholder consultations and organizing training workshops/seminars on social discourse. 7. Experience working with multi-lateral development agencies and / or NGOs. 8. Fluency in English is required for all team members. 9. Working knowledge of local language is desirable. 10. Excellent interpersonal, problem-solving, diplomacy and team management skills, and the ability to work with a range of stakeholders to effectively negotiate and build consensus to achieve constructive outputs. 11. High level of personal integrity and ethical standards, with demonstrated ability to handle confidential matters in a discreet and respectful manner.
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VI. REPORT AND SCHEDULE OF DELIVERABLES

The Firm to Support the FRILIA Development and Implementation (Pilot Phase) will be required to provide FRILIA related support, reports, documents and deliverables as required by the project and as directed by the Project Manager.

The duration for unbundling FRILIA for Pilot Phase is a minimum of 6 months within which the consultancy firm is expected to carry out all of the activities outlined in the scope of work and others as may be required through the pilot.

Deliverable	Timeline
Inception Report (The inception report will provide general overview of the state of affairs in Ogun State with regards to land acquisition and a workplan for unbundling FRILIA for Pilot Phase).	Draft report: 4 weeks after project award; Final report: 6 weeks after project award.

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<p>Deliverable 1: Key toolkits to aid the implementation of FRILIA</p> <ul style="list-style-type: none"> i. Valuation and compensation templates ii. Involuntary Resettlement Management Toolkit iii. Stakeholder Engagement Plan (including Stakeholder engagement activities with key communities and other stakeholders) iv. Global Memorandum of Understanding templates v. Toolkits on the broader Environmental & Social Sustainability of investments in line with the Ogun State Environmental and Social Risk Management System requirements vi. Grievance Redress Mechanism Toolkits vii. Framework for Community Needs Assessment and Development Plan viii. Out-grower model and Food Security Plan 	<p>Draft of all toolkits: 20 weeks after project award;</p> <p>Final of all toolkits: 24 weeks after project award.</p>
<p>Deliverable 2: Capacity building and training of Project Sector Technical Teams, key MDAs on FRILIA as highlighted in Task 2.</p>	<p>To be agreed with consultant as detailed in the inception report.</p>
<p>Deliverable 3: Handing over report to include a checklist of toolkits developed</p>	<p>7 days after the capacity building and training of key MDAs.</p>

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VII. SERVICES TO BE PROVIDED BY THE CLIENT

The Ogun State Ministry of Agriculture shall provide all relevant documents available to the Consultant. It will also provide necessary institutional support for operations of the Consultant. It is the sole responsibility of the Consultant to search for and collect all required information. The Ministry will be responsible for:

- 1) Provision of information and other relevant input to finalise designed system;
- 2) Monitoring and providing feedback to ensure effectiveness of the exercise;
- 3) Coordination with farmers and other stakeholders to ensure that adequate support is provided;
- 4) Provision of Officers and Extension Agents to support the project data gathering and validation phase.
- 5) Giving inputs to draft and final reports; and

VIII. INSTITUTIONAL AND ORGANIZATIONAL ARRANGEMENTS

The Consultant to Support the FRILIA Development and Implementation (Pilot Phase) will work directly with the Agric Sector Project Manager, the FRILIA Specialist and other project staff.